

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

**DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES**

**BUREAU OF SPECIAL EDUCATION**

**SPECIAL EDUCATION GRANT PROGRAMS**

**FY 2009/2010**

**Application Grant For:**

*Two Entitlement Grant Programs under the Individuals with Disabilities Education Act  
(IDEA)*

*Assistance for Education of all Children with Disabilities  
and Preschool Grants for Children with Disabilities*

**Supplemental Application for:**

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)**

**Legislative Authority**

**Individuals with Disabilities Education Act**

**20 U.S.C. Sections 1411 and 1419**

**(hereinafter referenced as Sections 611 and 619 of Public Law 108-466)**

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**

**DIVISION OF FAMILY AND STUDENT SUPPORT SERVICES**



ARRA-04-0259  
Special Education Grant Program

**Mark K. McQuillan**  
**Commissioner of Education**



**SPECIAL EDUCATION GRANT PROGRAMS**

*Assistance to States for the Education of Children with Disabilities (Sec. 611)*

*Preschool Grants for Children with Disabilities (Sec. 619)*

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA)**  
**SUPPLEMENT**

The Connecticut State Department of Education (CSDE) is committed to a policy of equal opportunity/affirmative action for all qualified persons and does not discriminate in any employment practice, education program, or educational activity on the basis of race, color, national origin, sex, disability, age, religion or any other basis prohibited by Connecticut state and/or federal nondiscrimination laws. Inquiries regarding the Department of Education's nondiscrimination policies should be directed to the Equal Employment Opportunity Manager, State of Connecticut, Department of Education, 25 Industrial Park Road, Middletown, Connecticut, 06457 860-807-2071.

**AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER**  
**SPECIAL EDUCATION GRANT PROGRAMS**

---

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**

(ARRA 2009)

TABLE OF CONTENTS

---

<u>DESCRIPTION</u>	<u>PAGE NUMBER</u>
Introduction	Pages 4-5
Directions for Submission of the Grant Application	Page 6
Additional Submission Information	Page 7
State Department of Education Grantee Information	Page 8
Grant Cover Page	Page 9
Goals and Related Activities	Pages 10-12
Grant Budgets, ED 114	Pages 13-15
IDEA Budget Narratives	Pages 16-20
Notice of intent to use IDEA funds for Early Intervening Services	Pages 21-22
Statement of Assurances	Page 23

---

## SPECIAL EDUCATION GRANT PROGRAMS

### Introduction

---

**This application for the American Recovery and Reinvestment Act (ARRA) funds is a supplemental application to the local education agency's (LEA) FY2010 IDEA grant.**

The purpose of this Supplemental IDEA, Part B, Sections 611 and 619 grant is to provide the stimulus funds from the ARRA to eligible applicants (LEAs) to assist with the excess costs of providing special education and related services to children with disabilities (as defined in 34 C.F.R. Sections 300.16 and 300.202). Amounts provided to the local education agency (LEA) must be expended in accordance with the applicable conditions as stated in the Act, 34 C.F.R. Section 300.202; see also, <http://idea.ed.gov/download/finalregulations.pdf>.

The CSDE anticipates awarding fifty (50) percent of the IDEA ARRA, Part B grants (both 611 and 619 funds) after April 30, 2009, to LEAs whose application is submitted and subsequently approved by the CSDE. The other fifty (50) percent will be awarded after September 30, 2009. These awards will be in addition to the regular 2009-10 IDEA standard, Part B grant awards. Together, the ARRA and standard fiscal year awards will constitute a district's total FY 2010 IDEA Part B grant allocations. The deadline for applying for the IDEA ARRA funds is July 1, 2009.

An LEA will need to complete a separate 611/619 budget template and budget narrative as part of their application. In addition, separate assurances are necessary to accompany the ARRA application and these are included in this supplemental grant application.

In order to receive the remaining fifty (50) percent of IDEA ARRA, Part B funds, an LEA must submit for review and approval by the CSDE, an amendment to its FY 2010 application to address the recordkeeping and reporting requirements under the ARRA. The LEA will receive the specifics to this amendment when published by the federal government. If additional assurances are necessary, they will be sent under separate cover. Both the IDEA ARRA Part B, Sections 611 and 619 grant applications will become a supplement to the district's regular 2009-10 IDEA grant application.

The LEA should use the IDEA ARRA funds expeditiously. All IDEA ARRA funds must be obligated by June 30, 2011. Costs are allowable beginning February 17, 2009, the effective date of the ARRA grants.

Funds provided to an LEA under IDEA must not be used to reduce the level of expenditures for the education of children with disabilities made by the LEA from local funds below the level of those expenditures for the preceding year (as defined by 34 C.F.R. 300.203). Funds must be used to supplement, not supplant state, local and other federal funds (as defined by 34 C.F.R. 300.164(a)). Supplanting occurs when the LEA uses federal monies to pay for a position or service that was previously paid for by local funds. Please refer to the Special Education/RFP section of the CSDE's website (<http://www.sde.ct.gov>) for information that has been presented at various meetings on both supplement, not supplant and maintenance of effort (MOE).

School districts must ensure that expenditures of grant funds adhere to the purpose and intent of the IDEA. Eligible school districts must meet the requirements contained in the IDEA, including the excess cost

requirement (34 C.F.R Section 300.202) and the prohibition against commingling. LEAs must account for the funds separately, allowing for payments under both the IDEA standard and IDEA ARRA grants, as well as including an audit trail for payments under both the IDEA standard and IDEA ARRA grants.

The application for the grant programs under Sections 611 and 619 must address the intent of the IDEA and should consider the ARRA goals and the State Board of Education's goals, as detailed below:

ARRA Goals:

- Goal 1: Spend funds quickly to save and create jobs;
- Goal 2: Improve student achievement through school improvement and reform;
- Goal 3: Ensure transparency, reporting and accountability; and
- Goal 4: Invest one-time ARRA funds thoughtfully to minimize the "funding cliff".

State Board of Education's Goals:

- Goal 1: High-quality preschool education for all students;
- Goal 2: High academic achievement of all students in reading,  
writing, mathematics and science;
- Goal 3: High school reform;
- Goal 4: Sheff/Racial Imbalances; and
- Goal 5: Teacher Effectiveness and Distribution

The CSDE encourages school districts to develop the application with a "whole child perspective." Grantees should coordinate with other federal and state programs.

---

## SPECIAL EDUCATION GRANT PROGRAMS

---

### AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA 2009)

---

#### Directions for Submission of the Grant Application

---

#### **DIRECTIONS FOR APPLICANTS:**

Applicants must complete and submit all relevant sections. Each section of the grant application provides the directions for the completion of that section of the application.

**The expectations for completion and submission of the grant application include:**

◆ **Grant Cover Page (page 9)**

*Must be completed and signed by the authorized official of the applicant school district/agency. Please include telephone numbers, mailing address, e-mail addresses and fax numbers.*

◆ **Goals and Related Activities (pages 10-12)**

*Must provide goals and activities to address excellence and equity in educational outcomes in accordance with the purposes and intent of IDEA ARRA. Every grant expenditure must be linked to an activity.*

◆ **Grant Budgets and ED 114s (pages 13-15)**

*Must submit a proposed line item budget for use of both 611 and 619 grant funds.*

◆ **Budget Narratives ( pages 16-20)**

*Must submit a budget narrative for both 611 and 619, justifying the use of the grant funds.*

◆ **Notice of Intent to Use IDEA funds for Coordinated Early Intervening Services (CEIS) (pages 21-22)**

*Must submit this form if the district is planning to target any IDEA funds for CEIS..*

◆ **Statement of Assurances (page 23)**

*Must include a signed Statement of Assurances by the LEA Superintendent or designee.*

---

**SPECIAL EDUCATION GRANT PROGRAMS**  
**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
**(ARRA 2009)**

---

Additional Submission Information

---

**Date of Board Acceptance**

**IF** the submission of the grant application requires the official approval and/or endorsement of any board or like body (e.g., Board of Education, Board of Directors, etc.), applicants should submit the approval and/or endorsement of such body with the grant application. If it is not possible to obtain approval prior to the submission of the grant application, then applicants should send the official approval document under separate cover, no later than September 30, 2009.

**Reporting Requirements**

The applicant will adhere to all requirements for the use of funds received through the ARRA, including, but not limited to the data collection and reporting requirements on the use and impact of these funds. Within 60 days after the close of the fiscal year, each grantee is required to file a financial statement of expenditures with the state on such forms as the state may require.

**Reservations and Restrictions**

The CSDE reserves the right not to fund an applicant or grantee if it is determined that the grantee cannot manage the programmatic and/or fiscal responsibilities required under this grant.

**Online Applications:**

CSDE will accept online applications. In addition, signed hard copies of pages eight and twenty-two must be forwarded to the IDEA project manager.

**Facsimile (Faxed) Copies**

The CSDE will also accept facsimile (faxed) copies of pages eight and twenty-two, but not the entire application.

**Deadline – Delivery of Applications**

The deadline for applying for these funds is July 1, 2009.

**Online/Fax/Mailing/Delivery Address for Grant Applications:**

**State Department of Education**  
**Division of Family and Student Support Services**  
**Bureau of Special Education**  
**165 Capitol Avenue**  
**P. O. Box 2219, Room 369**  
**Hartford, CT 06145-2219**  
**ATTENTION: BRIAN J. CUNNANE**  
**[brian.cunnane@ct.gov](mailto:brian.cunnane@ct.gov)**  
**860-713-7051 (fax)**

---

**SPECIAL EDUCATION GRANT PROGRAMS**

---

**AMERICAN RECOVERY AND  
REINVESTMENT ACT OF 2009  
(ARRA 2009)**

---

State Department of Education Grantee Information

---

**Freedom of Information Act**

All of the information contained in the grant application is subject to the provisions of Freedom of Information Act (FOIA), Connecticut General Statutes, Sections 1-200 *et seq.* The FOIA declares that except as provided by federal law or state statute, records maintained or kept on file by any public agency, as defined in the statute, are public records and every person has the right to inspect and receive a copy of such records.

**Obligations of Grantees and Subgrantees**

All recipients of a grant award are hereby notified that the grant is subject to contract compliance requirements as set forth in Connecticut General Statutes Section 4a-60, 4a-60a and Sections 4a-68j-I *et seq.* of the Regulations of Connecticut State Agencies as well as the American Recovery and Reinvestment Act of 2009. Furthermore, the grantee must submit periodic reports of its employment and subcontracting practices in such form, in such manner and in such time, as may be prescribed by the Commission on Human Rights and Opportunities.

**State/Federal Monitoring and Evaluation**

The state and federal government may conduct site visits to grantees and subgrantees funded under this grant program in order to monitor a community's progress and compliance of the IDEA, and in accordance with state/federal statutes as well as the purposes of this grant program as stated on pages three and four of this application.

**Management and Control of the Program and Grant Consultation Role of the State**

The grantee has overall management control of the grant. While state agency staff may be consulted for their expertise, they will not be directly responsible for the selection of subgrantees or vendors, nor will they be directly involved in the expenditure and payment of funds obligated by the grantee or subgrantee.

**Technical Assistance**

Applicants with questions or needing assistance with the completion of the grant application or other issues (explanation of supplement, not supplant; maintenance of effort (MOE)) may contact:

<p>Technical Assistance for IDEA ARRA 611/619</p> <p>Brian J. Cunnane, IDEA Funds Manager</p> <p>State Department of Education</p> <p>Division of Family and Student Support Services</p> <p>Bureau of Special Education</p> <p>165 Capitol Avenue</p> <p>P O. Box 2219, Room 369</p> <p>Hartford, CT 06145-2219</p> <p><a href="mailto:brian.cunnane@ct.gov">brian.cunnane@ct.gov</a> 860-713-6919</p>
---

**CONNECTICUT STATE DEPARTMENT OF EDUCATION**



**SPECIAL EDUCATION GRANT PROGRAMS**  
**SUPPLEMENTAL APPLICATION FOR USE OF ARRA FUNDS**

**GRANT PERIOD**

February 17, 2009 to June 30, 2011

**GRANT COVER PAGE**

**To Be Completed and Submitted with the Grant Application**

<p><b><u>Applicant</u></b></p> <p>Derby Public Schools          35 Fifth Street          Derby, CT 06418          lknapton@derbyps.org          (203) 736-5027          (203) 736 5031(fax)</p>	<p><b><u>Program Funding Dates</u></b>  <b>From February 17, 2009 to June 30, 2011</b></p> <p><b><u>Preliminary Funding Amount (ARRA)</u></b></p> <p><b>IDEA Special Education Assistance (611 funds)</b>          = \$ <u>343,541</u></p> <p><b>IDEA Preschool Education (619 funds)</b>          = \$ <u>13,644</u></p>
<p><b><u>Contact Person</u></b></p> <p>Lois C. Knapton, Director of Spec. Ed.          PO Box 373          Derby, CT 06418          lknapton@derbyps.org          (203) 736-5046          (203) 736-5047 (fax)</p>	<p><b><u>Check if Consolidated Application</u></b></p> <p><input type="checkbox"/> <b>For IDEA, Section 611</b>  <b>Participating Districts: (list districts)</b></p> <p><input type="checkbox"/> <b>For IDEA, Section 619</b>  <b>Participating Districts: (list districts)</b>  <b>*Please attach list of districts, if needed.</b></p>

I, \_\_\_\_\_, the undersigned authorized chief administrative official, submit this proposal on behalf of the applicant agency, attest to the appropriateness and accuracy of the information contained herein, and certify that this proposal, if funded, will comply with all relevant requirements of the state and federal laws and regulations.

In addition, funds obtained through this source will be used solely to support the purpose, goals and objectives as stated herein.

**Signature (Superintendent):**

Date:

Name (typed):

Stephen Tracy, Superintendent

06/22/09

School District/Agency:

Derby Public Schools

---

**SPECIAL EDUCATION GRANT PROGRAMS**

---

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009**  
**(ARRA 2009)**

---

Goals and Related Activities

---

**DIRECTIONS:**

Applicants are required to provide goals and describe the special education activities related to each identified goal.

Applicants must complete the "Goals and Related Activities" page for each funding source the applicant is applying to receive, the IDEA, Section 611 and/or IDEA, Section 619.

**Please Note**

**IDEA ARRA funds may not be used for child find activities, including the identification, location and initial evaluation of children. School districts must provide these activities at public expense.**

The grant application's "Goals and Related Activities" pages are attached.

<p><b>ARRA FUNDS</b>  <b>GOALS AND RELATED ACTIVITIES</b>  <b>IDEA, SECTION 611</b>  <i>Special Education and Related Services (Ages 3-21)</i></p>
--

**District Goal # \_\_1\_\_:**

**District will continue to expand/provide programming that will foster the equitable opportunity for students with disabilities to participate in the Least Restrictive Environment/TWNDP, thus expanding the availability and range of inclusive placement options for Elementary and Middle School students with low incidence disabilities and/or behavioral challenges.**

---

**School District Planned Special Education Activities:**

1. Monies will be utilized to supplement district efforts to employ teachers and paraprofessionals to support our students in the least restrictive environment; reg. ed. classes, inclusion programs, and learning center, in order to promote achievement and student equity.

---

2. Supplies will be purchased to aid student learning in the least restrictive settings.

---

3. Transportation services will be provided to allow students to access multiple programs throughout the day, participate in class trips, increase parent accessibility to school functions, PTA/PTO, PPT meetings, teacher conferences, etc.

---

4. Monies will supplement the salary and benefits of the department secretary in order to process documents and paperwork for the completion of the PPT process, etc. endemic to IDEA regulations.

---

5. Funds will support district efforts to supply summer programming in order to address the on-going developmental needs of those students found to require extended year services.

---

**District Goal # \_\_2\_\_:**

**District will develop the capacity to collect and use data to improve teaching and learning:**

- via progress monitoring tools to aide in the early identification of students with disabilities, and
  - via access to informative websites providing professional development as well as technical assistance, designed to assist in implementing research based interventions with fidelity, researching legal and ethical issues, and developing programming for students with low incidence disabilities.
- 

**School District Planned Special Education Activities:**

1. Derby will purchase the necessary software, licenses, and other material resources necessary to support scientific-research based intervention and progress monitoring tools to assist in the appropriate identification of students with learning disabilities

---

2. Derby will provide intensive district-wide professional development for special education and regular education teachers that focuses on scaling up proven and innovative evidence –based school wide strategies in reading, math and behavioral supports to improve outcomes for students with disabilities and support the appropriate identification of students with learning disabilities.

---

**ARRA FUNDS**  
**GOALS AND RELATED ACTIVITIES**  
**IDEA, SECTION 619**  
*Preschool Special Education (Ages 3-5)*

**District Goal # 1 :**

**To increase student achievement and social acceptance by providing integrated classroom instruction**

---

**School District Planned Special Education Activities:**

1. Monies will be utilized to support district efforts to purchase developmentally appropriate materials/supplies designed to enhance student achievement, stimulate receptive and expressive language systems, social interactions, etc., with typical peers.
  2. Funds will support district efforts to supply summer programming in order to address the on-going developmental needs of those students found to require extended year services.
  3. Grant money will supplement district funding of staff: paraprofessionals utilized to work with developmentally delayed students in small groups/one on one instruction, e.g. DTI/ABA intervention.
  4. Consultation costs will be supplemented by grant dollars to enhance student performance; ACES, NECHEAR, Eden Services, consult, etc., agencies will be contacted to assist in developing appropriate programming.
  5. Funds will support district efforts to provide students the opportunity to participate in class trips within the community in order to reduce social isolation.
  6. In-service will be provided to staff and families to help promote awareness/knowledge base of students' disabilities by learning about current diagnoses, practices, methodologies, interventions, strategies, etc.
- 

**District Goal # 2 :**

**To provide the least restrictive environment and TWNDP in order to foster reduction in discrimination and develop a tolerance of others who may have disabilities**

---

**School District Planned Special Education Activities:**

1. Recruit typical peers to participate in the pre-school program that serves students who present with a developmental delay or disability; sending out flyers, bulletins, registration paper, newspaper articles, etc.
  2. Supplement district efforts to supply clerical work to ensure that notices are sent in a timely manner to parents, IEPs are filed efficiently, registration paperwork and forms completed for typical and disabled students, etc.
  3. Class trips with typical peers to community sites; local zoo, playground, library, etc., to foster integrated opportunities that decrease social isolation.
  4. Transition activities will be provided to assist students in moving on to regular kindergarten. classes, meet with the teacher night, parent Q/A sessions, etc.
-

---

## SPECIAL EDUCATION GRANT PROGRAMS

---

### AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009 (ARRA 2009)

---

#### Budget ED114

---

DIRECTIONS: Applicants must complete and submit a State Budget Form, ED 114, for each funding source, IDEA/ARRA, Section 611 and/or Section 619 entitlement. The ED 114 must reflect a proposed line item budget that corresponds to the intended goals, objectives and activities proposed in the grant application. Applicants must submit the IDEA grant budgets electronically through the CSDE's Prepayment ED 114 Grant System. Questions regarding this system should be addressed to Linda Kriss in the Bureau of Grants Management at 860-713-6472.

#### NOTE ON THE IDEA BUDGETS

1. Administrative expenditures (salaries, clerical salaries and administrative supplies) are limited to a maximum of 10% of an eligible district's total entitlement for both Sections 611 and 619.
2. When the federal government conducts its audit, grantees must be able to demonstrate that these expenditures for salaries are justified by time records and demonstrate the percentage of time that these individuals are involved in IDEA activities.
3. LEAs may use ARRA funds to purchase equipment which as been defined to mean an article of nonexpendable, tangible personal property that has a useful life of more then one year and an acquisition cost which equals or exceeds the lesser of the capitalization level established by the governmental unit for financial statement purposes, or \$5,000 (see 2 CFR Part 225, Appendix B, 15.a.).
4. IDEA funds may only be used for the excess costs associated with the provision of special education and related services to eligible children. However, 15% of the total grant may be used for general CEIS purposes or, if an the LEA has been identified under 34 CFR Section 300.646 to set aside funds due to disproportionate identification, it must be used for activities to reduce this disproportionate identification. Applicants must document use of grant funds on the *NOTICE OF INTENT TO USE IDEA FUNDS FOR COORDINATED EARLY INTERVENING SERVICES (CEIS)*, found on page 21 of the IDEA ARRA application.
5. Grantees must use funds to supplement, not supplant local expenditures.
6. Eligibility for IDEA funding is based upon an LEA's/agency's prior demonstration of its MOE which the CSDE Division of Grants Management calculates for each LEA. If the CSDE identifies an issue concerning a LEA's eligibility CSDE will contact the grantee.

**The following ED 114s must be submitted electronically on the CSDE's Prepayment Grants System.**

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME: Derby Public Schools			TOWN	
CODE:				
GRANT TITLE: IDEA, PART B, SECTION 611, <u>ARRA FUNDS</u>				
PROJECT TITLE: IDEA, PART B, Section 611 ENTITLEMENT GRANT				
CORE-CT CLASSIFICATION:				
FUND: 12060		SPID: 29011	PROGRAM: 82032	
BUDGET REFERENCE: 2009		CHARTFIELD1: 170002		
CHARTFIELD2:				
GRANT PERIOD: 2/17/09 - 6/30/11			AUTHORIZED AMOUNT:\$ 343,541.00	
AUTHORIZED AMOUNT by SOURCE:		CURRENT DUE:\$		
LOCAL BALANCE:\$		CARRY-OVER DUE:\$		
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES	7,604		7,604
111B	TEACHERS	186,916		186,916
112A	EDUCATION AIDES	60,000		60,000
112B	CLERICAL	2,678		2,678
119	OTHERS	7,609		7,609
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	41,572		41,572
321	TUTORS	4,500		4,500
322	IN SERVICE	5,500		5,500
323	PUPIL SERVICES	6,655		6,655
324	FIELD TRIPS	750		750
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES	1,700		1,700
331	AUDIT			
400	PURCHASED PROPERTY SERVICES			
510	PUPIL TRANSPORTATION	2,000		2,000
530	COMMUNICATIONS			
560	TUITION	5,000		5,000
580	TRAVEL	900		900
590	OTHER PURCHASED SERVICES	3,250		3,250
611	INSTRUCTIONAL SUPPLIES	3,900		3,900
612	ADMINISTRATIVE SUPPLIES			
690	OTHER SUPPLIES	3,007		3,007
700	PROPERTY			
890	OTHER OBJECTS			
940	INDIRECT COSTS			
	TOTAL	343,541		343,541

ED114 FISCAL YEAR 2009

BUDGET FORM

FUNDING STATUS:

GRANTEE NAME:		TOWN CODE:		
GRANT TITLE: IDEA, PART B, SECTION 619, <u>ARRA FUNDS</u>				
PROJECT TITLE: IDEA, PART B, Section 619 Preschool Entitlement				
CORE-CT CLASSIFICATION:				
FUND: 12060		SPID: 20912	PROGRAM: 82032	
BUDGET REFERENCE: 2009		CHARTFIELD1: 170002		
CHARTFIELD2:				
GRANT PERIOD: 2/17/09 - 6/30/11		AUTHORIZED AMOUNT:\$ 13,644		
AUTHORIZED AMOUNT by SOURCE:		CURRENT DUE:\$		
LOCAL BALANCE:\$		CARRY-OVER DUE:\$		
CODES	DESCRIPTIONS	PUBLIC	NON PUBLIC	TOTAL
111A	ADMINISTRATOR/SUPERVISOR SALARIES			
111B	TEACHERS	3,300		3,300
112A	EDUCATION AIDES	1,000		1,000
112B	CLERICAL			
119	OTHERS	5,300		5,300
200	PERSONAL SERVICES-EMPLOYEE BENEFITS	2,000		2,000
321	TUTORS			
322	IN SERVICE	844		844
323	PUPIL SERVICES			
324	FIELD TRIPS			
325	PARENT ACTIVITIES			
330	OTHER PROFESSIONAL TECHNICAL SERVICES			
331	AUDIT			
510	PUPIL TRANSPORTATION			
530	COMMUNICATIONS			
560	TUITION			
580	TRAVEL			
600	SUPPLIES	1,200		1,200
700	PROPERTY			
940	INDIRECT COSTS			
	TOTAL	13,644		13,644

---

**SPECIAL EDUCATION GRANT  
PROGRAMS**

---

**AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

---

IDEA Budget Narratives

---

**DIRECTIONS:** Applicants must complete and submit the attached State Budget Narrative(s) for each funding source the applicant is entitled to receive, the IDEA, Section 611 and/or Section 619 entitlement funds. Applicants **must provide an explanation** for all expenditures proposed in the grant budget. Justifications for expenses must correspond to the Goals and Related Activities Pages (pages 10-11) and the respective ED114.

**Please Note following:**

- Applicants must provide the full time equivalent (FTE) of personnel whose salaries are included in the budgets (e.g., 2.5 FTE speech and language pathologists, .3 FTE occupational therapist, etc.)
- Combined administrative costs (**Budget codes 111A, 112B and code 612**) are limited to 10% of the grant.
- If a LEA uses code 700 (Property), please specify unit(s) and unit cost(s).

## **BUDGET NARRATIVE (ARRA**

### **FUNDS)**

**DIRECTIONS:** For Section 611 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify every proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the Code of Federal Regulations requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).

<b>Code</b>	<b>Line Item</b>	<b>Cost- Public 3-21 (611)</b>	<b>Cost- Non- Public 3-21 (611)</b>	<b>Justification</b>
<b>111A</b>	<b>Administrators * (10% rule)</b>	\$7,604		<b>'09-'10</b> (\$3,802) and <b>10-'11</b> (\$3,802) :pay for the pay increase for Special Education Administrator (1.0)
<b>111B</b>	<b>Teachers *</b>	\$186,916		<b>'09-'10</b> and <b>'10-'11</b> : pay for \$98,916 in pay raises for 13 (1.0) spec. ed. staff (9 spec. ed teachers, one school psychologist(JZ), one school counselor (JO), one speech language pathologist(DL), and one social worker(SS) over two years; \$88,000 for new special education teacher (1.0) for the learning center for two years (AF)
<b>112A</b>	<b>Education Aides *</b>	\$60,000		<b>'09-'10</b> and <b>'10-'11</b> : To pay the salaries of two new paraprofessional positions (both 1.0 FTE) that were created to work in the Middle School with Special Education students with behavioral challenges, implementing positive behavior supports and the William Glasser principles of education
<b>112B</b>	<b>Clerical * (10% rule)</b>	\$2,678		<b>'09-'10</b> and <b>'10-'11</b> : To pay for the raise to maintain a full time secretary(1FTE) in the sped office in order to complete duties endemic to the field of special education; scheduling PPT meetings, mailing records, maintaining files, etc.
<b>119</b>	<b>Other *</b>	\$7,609		Supplement district efforts to provide summer programming for students who require EYS. These funds will help defray the cost of teachers, tutors, etc., hired during the summer months. (7 students are slated for in district summer

<b>Code</b>	<b>Line Item</b>	<b>Cost- Public 3-21 (611)</b>	<b>Cost- Non- Public 3-21 (611)</b>	<b>Justification</b>
				programming that will be manned by 3 teachers and 2 paras, 3 hrs per day, three days per week, for 4 weeks.)
<b>200</b>	<b>Personal Services- Employee Benefits</b>	\$41,572		To supplement the district's efforts to pay the increase in benefits coverage of staff members who work to maintain students in the LRE and provide an equitable education that meets their needs.
<b>321</b>	<b>Tutors *</b>	\$4,500		Grant funds will supplement district efforts to provide on-going programming during the regular school year for those students placed out of school or after school, or require tutors as part of their transition plan, i.e., job coaches. In addition, funds may be used for EYS for those students needing; credit to graduate, help in preparing for their driver's license test, etc. (Tutors: homebound, summer-EYS, SLPs, DTI para/tutors, etc. FTE is difficult to predict, each tutor's hours will depend upon the student's IEP – tutors usually work 2hrs/day, maximum 5 days/wk.)
<b>322</b>	<b>In-service</b>	\$5,500		Derby will provide intensive district-wide professional development for special education and regular education teachers that focuses on scaling up proven and innovative evidence – based school wide strategies in reading, math and behavioral supports to improve outcomes for students with disabilities and support the appropriate identification of students with learning disabilities improved behavioral intervention, to include the William Glasser principles of education, etc.
<b>323</b>	<b>Pupil Services</b>	\$6,655		To supplement district efforts to provide psychiatric evals., consultations, assistive tech evals/consults, ABA consults, neurological evals, funding for camps, in order to ensure appropriate evaluation and programming.
<b>324</b>	<b>Field Trips</b>	\$750		Supplement district efforts to provide trips to local zoo, community sites – Opera House, automotive shop to investigate career options, etc.
<b>325</b>	<b>Parent Activities</b>			
<b>330</b>	<b>Other Prof. Technical</b>	\$1,700		Derby will purchase the necessary software, licenses, and other material resources necessary

<b>Code</b>	<b>Line Item</b>	<b>Cost- Public 3-21 (611)</b>	<b>Cost- Non- Public 3-21 (611)</b>	<b>Justification</b>
				to support scientific-research based intervention and progress monitoring tools to assist in the appropriate identification of students with learning disabilities
<b>331</b>	<b>Audit</b>			
	<b>*Specify type and FTE</b>			
<b>400</b>	<b>Purchased Property</b>			
<b>510</b>	<b>Pupil Transportation</b>	\$2,000		To supplement district efforts to provide transportation to students with disabilities to work experiences and /or other events.
<b>530</b>	<b>Communications</b>			
<b>560</b>	<b>Tuition</b>	\$5,000		To pay for tuition increases from educational programs not available within district neighborhood schools.
<b>580</b>	<b>Travel</b>	\$900		Grant will assist in paying for the travel expenses (mileage) of consultants and staff.
<b>590</b>	<b>Other Purchased Services</b>	\$3,250		Derby will develop the capacity to collect and use data to improve teaching and learning through the purchase AIMS web for all students at Bradley and Derby Middle School (\$5.00 per students for 650 students)
<b>611</b>	<b>Instructional Supplies</b>	\$3,900		To supplement the district's efforts to purchase developmentally appropriate scientifically research based interventions in order to provide quality instruction and equitable education for students. Also to assist in the purchase of Occupational Therapy equipment and supplies for the Learning Center.
<b>612</b>	<b>Administrative Supplies (10% rule)</b>			
<b>690</b>	<b>Other Supplies</b>	\$3,007		Grant will assist in the purchase of testing forms, snacks, seat belt harnesses, toothbrushes, items for student recognition days, behavioral

Code	Line Item	Cost- Public 3-21 (611)	Cost- Non- Public 3-21 (611)	Justification
				incentives, etc.
700	Property (see pg. 15)			
890	Other Objects			
940	Indirect Costs (Only for school districts given prior approval by SDE)			
	<b>TOTAL EXPENSES</b>	\$343,541		

## **BUDGET NARRATIVE (ARRA FUNDS)**

DIRECTIONS: For Section 619 funding, identify the budget code, line item description, proposed cost and justification for each expenditure. Applicants must justify every proposed line item expenditure. Identify personnel by type (e.g., teacher, aide, etc.) and FTE. Proposed line item costs must reflect the goals and intended outcomes of the grant.

Section 300.133 (d) of the Code of Federal Regulations requires that LEAs use IDEA-Part B Section 611/619 funding to meet its proportionate expenditure mandate with respect to eligible parentally placed nonpublic school students. By doing so, a LEA can demonstrate adherence to that mandate upon completion of end-of-year expenditures (ED-141).

Code	Line Item	Cost- Public 3-5 (619)	Cost- Non-Public 3-5 (619)	Justification
111A	Administrators* (10% rule)			
111B	Teachers *	\$3,300		To pay for pay increases for one teacher (1FTE,CM)
112A	Education Aides *	\$1,000		To pay for pay increase for two paraprofessionals, both 1.0 FTE (LN, MM)
112B	Clerical * (10% rule)			

<b>Code</b>	<b>Line Item</b>	<b>Cost- Public 3-5 (619)</b>	<b>Cost- Non-Public 3-5 (619)</b>	<b>Justification</b>
119	Other *	\$5,300		To pay for pay increase for one school psychologist (1 FTE, SR) and one speech pathologist (1 FTE, DG)
200	Personal Services- Employee Benefits	\$2,000		To pay for the increase in benefits charges for 3 (FTE 1.0) who work with the Preschool: one teacher, one SLP, and one school psychologist
321	Tutors *			
322	In-service	\$844		To provide opportunities for teachers, parents, paras, to attend appropriate in-service that fosters student achievement, parent awareness, improved behavioral intervention, etc.
323	Pupil Services			
324	Field Trips			
325	Parent Activities			
330	Other Prof. Technical			
331	Audit			
	*Specify type and FTE			
510	Pupil Transportation			
530	Communications			
560	Tuition			
580	Travel			
600	Supplies	\$1,200		Monies will be utilized to supplement district funding in order to provide developmentally appropriate materials for pre-k students.
700	Property (see pg. 15)			
940	Indirect Costs			

Code	Line Item	Cost- Public 3-5 (619)	Cost- Non-Public 3-5 (619)	Justification
	(Only for school districts given prior approval by SDE)			
	<b>TOTAL EXPENSES</b>	<i>\$13,644</i>		

---

**NOTICE OF INTENT TO USE IDEA FUNDS FOR  
COORDINATED EARLY INTERVENING SERVICES (CEIS)  
AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

Under Section 300.226, "an LEA may not use more than 15 percent of the amount such agency receives under Part B of the Act for any fiscal year...to develop and implement coordinated, early intervening

services, which may include interagency financing structures, for students in kindergarten through Grade 12 (with a particular emphasis on students in kindergarten through Grade three) who are not currently identified as needing special education or related services, but who need additional academic and behavioral support to succeed in a general education environment.

In implementing coordinated, early intervening services under this section, an LEA may carry out activities that include: (1) Professional development for teachers and other school staff to enable such personnel to deliver scientifically based academic and behavioral interventions, including scientifically based literacy instruction, and, where appropriate, instruction on the use of adaptive and instructional software; and (2) Providing educational and behavioral evaluations, services and supports, including scientifically based literacy instruction...

*Reporting:* Each LEA that develops and maintains coordinated, early intervening services under this section must annually report to the CSDE on:

- 
1. The number of children served under this section.
  2. The number of children served under this section, who subsequently received special education and related services under Part B of the Act during the preceding two year period.
- 

Funds made available to carry out this section may be used to carry out coordinated, early intervening services aligned with activities funded by, and carried out under the Elementary and Secondary Education Act (ESEA) if those funds are used to supplement, and not supplant, funds made available under the ESEA for the activities and services assisted under this section.”

**PLEASE COMPLETE THIS PAGE IF YOUR DISTRICT ELECTS TO USE COORDINATED EARLY INTERVENING SERVICES (CEIS) OR HAS BEEN IDENTIFIED, UNDER 34 C.F.R. SECTION 300.646, TO SET ASIDE FUNDS DUE TO DISPROPORTIONATE IDENTIFICATION.**

**NOTICE OF INTENT TO USE IDEA FUNDS FOR  
COORDINATED EARLY INTERVENING SERVICES (CEIS)  
AMERICAN RECOVERY AND REINVESTMENT ACT OF 2009  
(ARRA 2009)**

LEA:     N/A    

CHART A: Activities Using Part B ARRA Funds for Coordinated Early Intervening Services (CEIS)

Specific activity	K-3 Emphasis (Y/N?)	Cost	Specific Target Audience

CHART B: Reporting form for Students Served Using Early Intervening Services under IDEA, (Part B)

LOCATION	# OF STUDENTS SERVED	# OF STUDENTS SERVED (PROJECTED)
	SCHOOL YEAR 08-09	SCHOOL YEAR 09-10

CHART C: For LEAs utilizing IDEA ARRA funds for CEIS in 2008-09:

Number of Students served since February 17, 2009, who have been subsequently identified as Special Education/Related Services Eligible in:

School Year 08-09:

FOR THE USE OF ARRA FUNDS FOR CEIS PURPOSES, THIS APPLICATION MUST INCLUDE SPECIFIC GOALS/RELATED ACTIVITES (pages 10-11), AS WELL AS CLEARLY INDICATING THE CEIS COSTS ON THE BUDGET NARRATIVE PAGES (pages 16-19).

