



**DERBY BOARD OF EDUCATION  
P.O. Box 373  
Derby, Connecticut 06418**

**(203) 736-5027 \* fax (203) 736-5031 \* [www.derbyps.org](http://www.derbyps.org)**

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**BOARD OF EDUCATION MEETINGS**

Welcome to a meeting of the Derby Board of Education. The Board typically meets in regular session on the third Thursday of each month. Unless otherwise announced, our meetings take place in the Cafetorium at the Derby Middle School, beginning at 6:30 p.m. The Board also conducts special meetings from time to time, as circumstances require.

The Board meets as a Committee of the Whole on the first Tuesday of each month, also at the Derby Middle School Cafetorium, beginning at 6:30 p.m. These meetings provide the Board with the opportunity to hear staff reports and consider particular topics in depth.

Agendas for all Board and Committee meetings are posted at the Derby City Hall and on the Derby Public Schools website, [www.derbyps.org](http://www.derbyps.org), and may be requested from the Office of the Superintendent two days prior to each meeting. Your attendance and participation are invited.

The Board sets time aside at each of its meetings to receive comments from the public. Persons wishing to address the Board at these times are asked to state their name and address for the record. Typically speakers are asked to limit their remarks to agenda items and to speak no more than three minutes. We invite you to provide your phone number or email address if you would like us to contact you to follow up on your concerns.

In addition to speaking during the public comment portion of our agendas, you are welcome to submit letters, petitions or other items of information to the Board, either at our meetings or by mailing items to the Board at the following address:

**Kenneth Marcucio, Chairman  
Derby Board of Education  
35 Fifth Street  
Derby, Connecticut 06418**

Speakers are to refrain from critical or derogatory remarks directed at particular staff members, parents, students or others, even when the individuals' names are not stated. Concerns about the performance of staff members or the behavior of other individuals should be addressed to the Chairman or the Superintendent in private, and will be taken up in executive session as required.

While members of the Board may ask brief clarifying questions during the public comment portions of our meetings, the primary purpose of public comment is simply to receive comments – not to discuss or debate issues at length. Matters are typically referred to the Superintendent or to a school administrator when follow up is called for.

Following the public comment portion of the agenda, the Board receives reports, discusses matters of concern and takes action on various resolutions. The public is invited to observe these deliberations. However, the public does not engage in discussion with the Board at this time.

From time to time, the Board may vote to enter into “executive session” to consider matters that should not be discussed in public. Connecticut’s Freedom of Information Act describes the topics that are appropriate for such private sessions, including discussions related to individual students, the appointment, evaluation or dismissal of personnel, litigation, security or personal medical information. Any actions that may be required as the result of executive session discussions are taken once the Board returns to public session.

We thank you for your interest and participation.

A handwritten signature in black ink that reads "Kenneth Marcucio". The signature is written in a cursive style with a large initial 'K'.

Kenneth Marcucio, Chairman  
Derby Board of Education  
February 7, 2012